



Bellbrook Music Boosters

05Oct2020

7:15 pm

Zoom Video Call, # 869 3920 2675

Meeting Recorded in its Entirety

General Membership Meeting

Call to Order: 7:24 pm

Roll Call: *Appendix A*

Welcome:

Approval of General Membership Meeting Minutes, 24Aug2020:

- Phoebe Dickman, 1st motion, Tracey Waller, 2nd, All Approved

Old Business:

New Business

- **Treasurer's Report: *Appendix B***
 - **Audit:**
 - The Treasury and Scrip Audits were completed on 27Aug2020.
 - Kevin Hobbs created a spreadsheet that can be used year over year to assist in completing the audits that focuses on benchmarks such as accuracy and documentation.
 - The results showed that there needs to be an improvement in documentation, which we will continue to work on.
 - **Annual Budget:**
 - The Budget is being finalized at this time, with a focus on the second half of the year/Winter 2019-2020.
- **Board of Trustees' (BOT) Report**
 - Trustee Chair, Larissa Scott, not present. Previous to the meeting, she reported to Melanie Glover, that there were no issues in need of discussion. All Trustees in agreement.
- **Officers Report**
 - President Melanie Glover reports that the Executive Booster Board is working on navigating the budget and fundraising. We are also continuing to navigate all of the Music program's activities as directed by the administration and the state.

- **Director's Report: Appendix C**
 - Mrs. Siler reports that BHS Athletics has purchased a livestreaming service that can be used in the main gym. She now has an account on the service, so she will attempt to have a concert for grades 7-12 on either Dec. 2nd or 9th. More information will be forthcoming.
 - Mr. Soloman and Mrs. Siler have found that the hydrogen peroxide that the students are using as a disinfectant is starting to tarnish some instruments. They are going to be transitioning to 70% alcohol and are requesting donations.
 - Save the Date: 2/20/2020 will be the Winter Invitational if it allowed to be held.

- **Administrators' Report**
 - Mr. Whalen is no longer present. However, he is looking into the usage of facilities for future BMB meetings.

- **Fundraising**
 1. **Tag Day**
 - Mr. Soloman thanked everyone who participated.
 - The Tag Day donation link on Bellbrookmusic.org will be changed to a general donation link to support the music program.

 2. **Elsa's Dine Out**
 - 10/6/2020 from 11 am- 10 pm. No flyer needed. All food and beverages qualify.
 - We will continue every two week Dine Outs. City BBQ and Buffalo Wild Wings will be upcoming.
 - New program at Buffalo Wild Wings: Home Team Advantage. From now until the end of February, the music program will automatically get 10% of your sales if you sign up free of charge.

 3. **Pie Peddler**
 - The plan is to continue this tradition in March/April with an anchor to the Easter holiday.

 4. **Spirit Wear**
 - **Masked Eagle Sale:** There were \$1,116 sales, with \$223.30 in profit for the BMB.
 - **Holiday Spirit Sale:** Jen Volmer reports that a Spirit Sale will be held 10/19-11/2/2020 with distribution on 11/16/2020 at Embellished Threadz. We will advertise this as a holiday sale.

 5. **Berns Poinsettia and Porch Pot Sale**

- The sale will be 10/16-11/6/2020. Pick up will be 12/5/2020. Time TBA.
- Students grades 7-12, as well as Color Guard/Winterguard, will be given Berns brochures and order forms. Students are NOT allowed to sell door to door. Selling by phone/text/email is encouraged.
- An email will be sent to all Music Families explaining the sale. It will include the brochure and order forms.
- Pick up will be a drive thru event at the BHS Auxiliary Gym. Families pull up and their orders will be loaded in their cars.
- After selling a minimum for \$40, students will receive 20% of the BMB profits that will be credited towards their account.

Open Forum

- Brett Woeste reports that Big Bird has been “broken” for 3-4 months. The radiator is currently being fixed, and the hope is that it will be functional this week.

Next meeting date/time/location will be sent by email

Adjourn: 8:19 pm

Becky Hobbs, 1st motion, Al Astroski, 2nd

APPENDIX A

Roll Call, 05Oct2020:

- ❖ Melanie Glover
- ❖ Danielle Woeste
- ❖ Heather Newell
- ❖ Kevin Hobbs
- ❖ Rodney Silva
- ❖ Phoebe Dickman
- ❖ Paula Kreitzer
- ❖ Al Astroski
- ❖ Jen Volmer
- ❖ Andy Soloman
- ❖ Barb Siler
- ❖ Amy Thedor
- ❖ Kristin Selvaraj
- ❖ Jon Severaj
- ❖ Brett Woeste
- ❖ Tessa Blachly-Flanagan
- ❖ Jeff Waller
- ❖ Tracey Waller
- ❖ Becky Hobbs
- ❖ Elizabeth Ferris
- ❖ James Glover

APPENDIX B

Checking - \$17,072.34

Savings - \$76,514.40



Monies Received from Donations/Fundraisers

#	Source	Amount
1	Kroger	\$ 493.73
2	Frisches (Sept Dine-In)	56.75
3	Boeing	200.00
4	Tag Day Door-to-Door:	1,427.50
5	Tag Day Virtual:	1,060.00

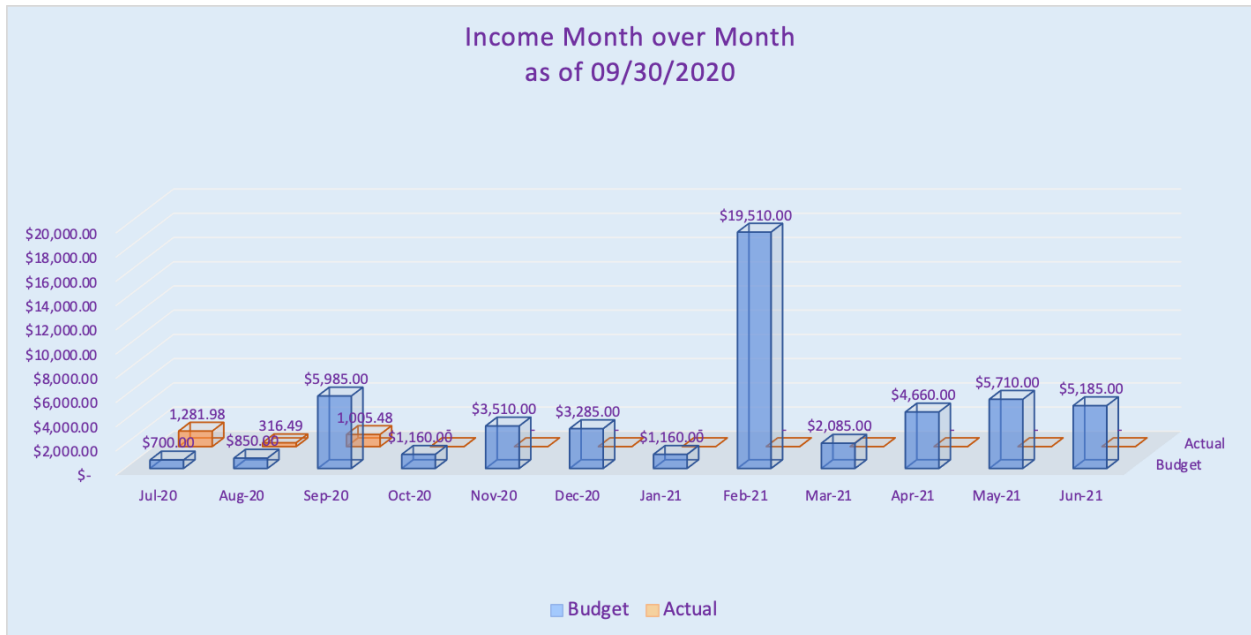
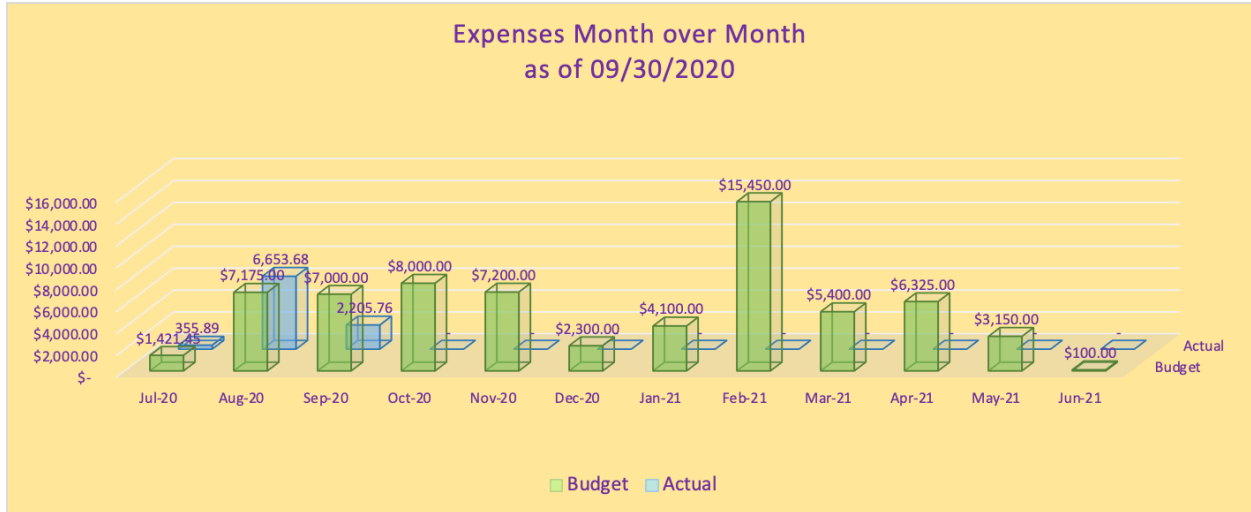
Treasurer Activities

1. Awaiting refund from Euchre Facility (Advanced Business Venues for \$450)
2. Re-Submitted IRS Tax Filing – Received notice they had not received.
3. Completed 2019 – 2020 Audit of Treasurer & Scrip Books
4. FY 2020-2021 Draft Budget

Action Items from previous meeting:

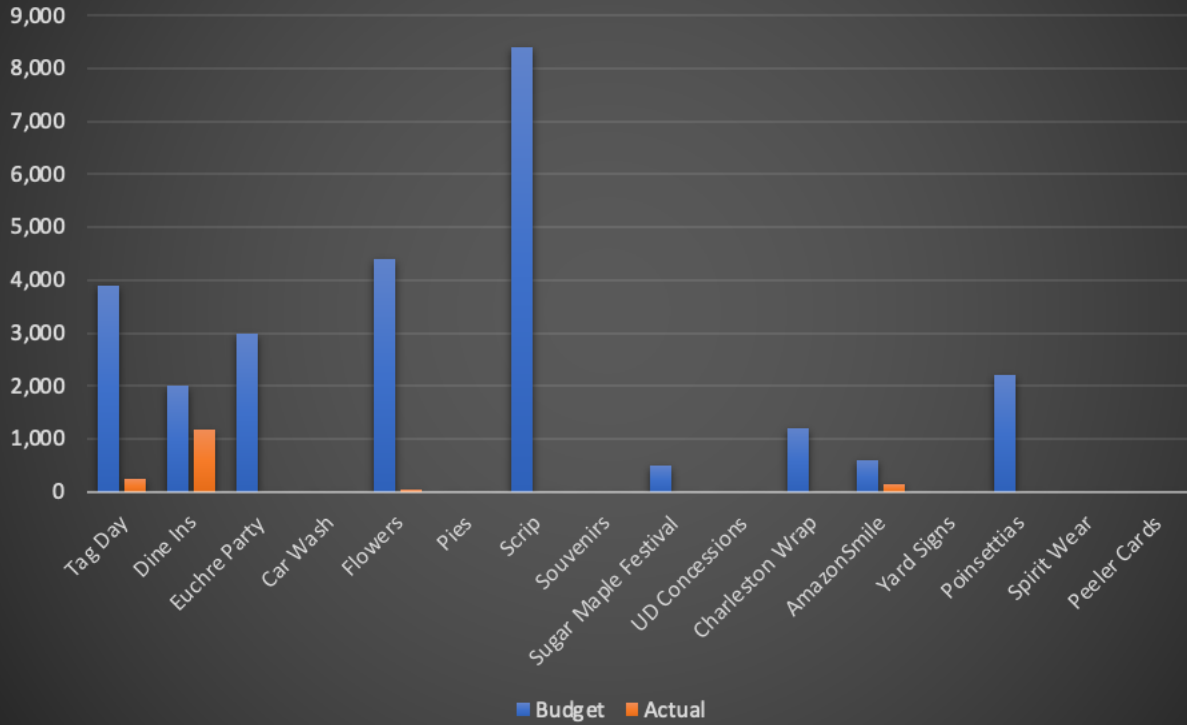
1. Completed Draft of Audit Spreadsheet to provide a framework for performing the annual booster audit.

Graphs – Based on Draft Budget



2020-2021 Fundraisers

As of 09/30/2020



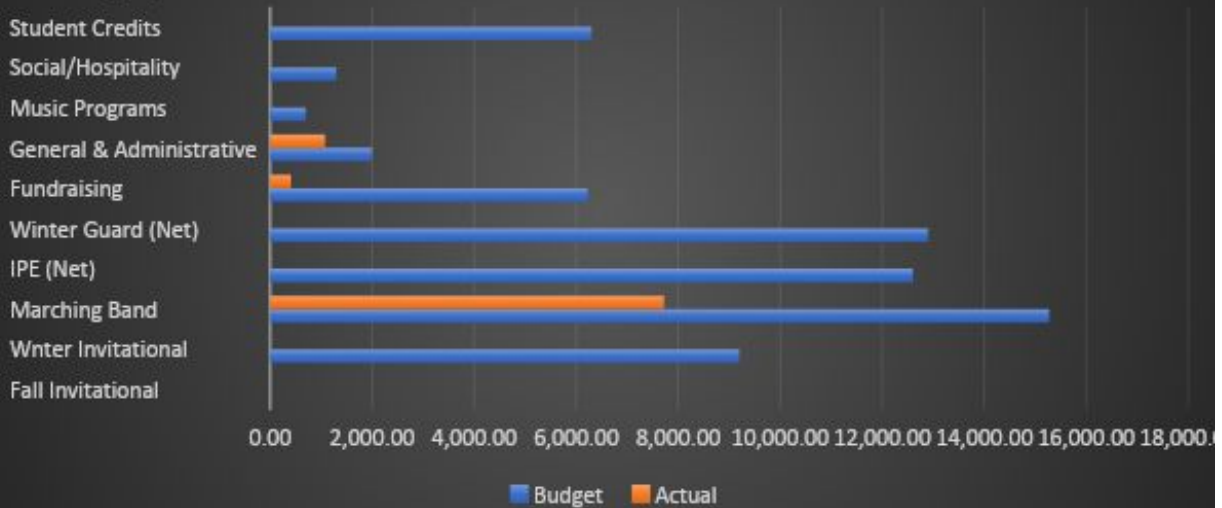
2020-2021 Income

As of 09/30/2020



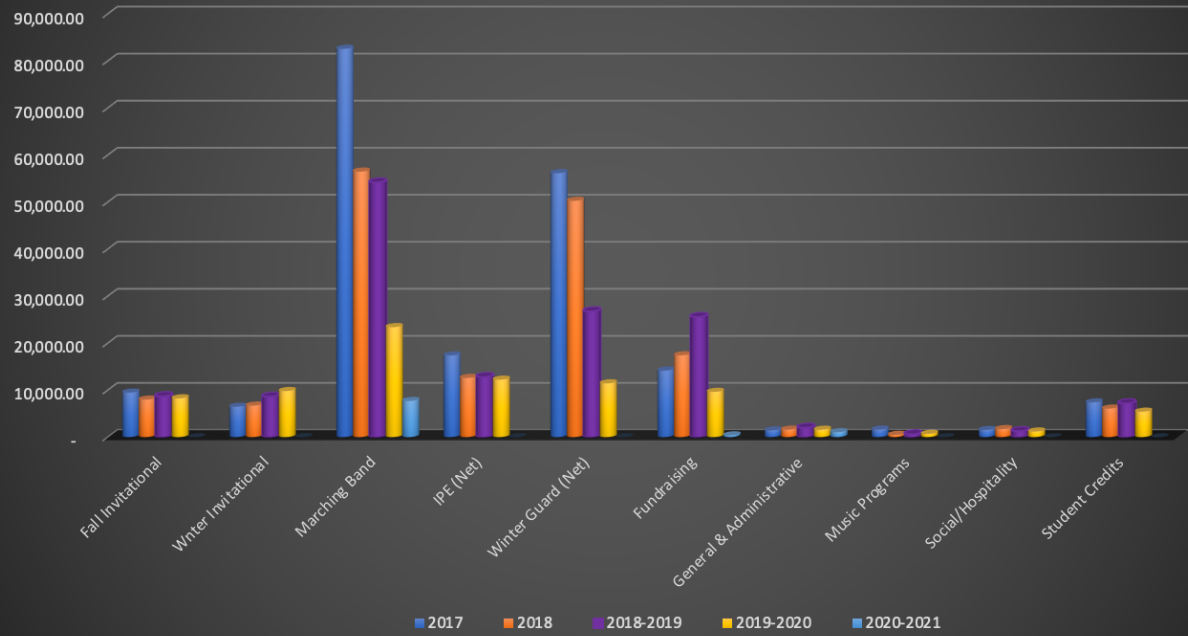
2020-2021 Expenses

As of 09/30/2020



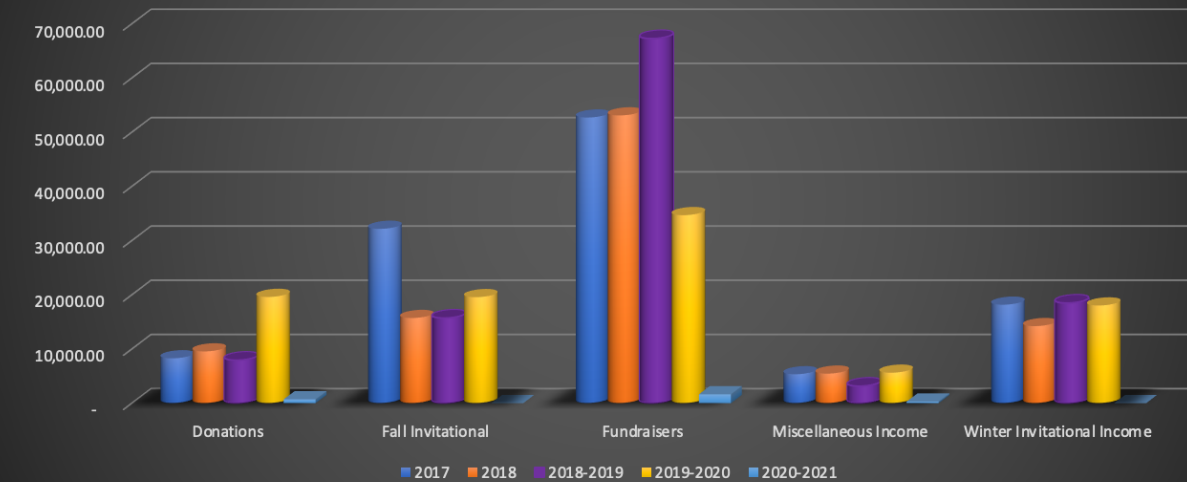
Expenses - Year over Year

As of 09/30/2020



Income - Year over Year

As of 09/30/2020



APPENDIX C

- **Marching Band**
 - Thanks again for everyone's flexibility so far this season!
 - Congratulations on a fantastic command performance!
 - **Thursday: Judges' feedback from 3 BOA judges**
 - Perform on a live stream
 - Conference with judges for commentary afterwards
 - **Football**
 - Next game is 10/16
 - Possible home games on 10/23, 10/30, 11/6
 - **Schedule**
 - Marching band plans to attend playoff games
 - Depending on outcomes, we may adjust our rehearsal schedule and what we do at those games

- **Concert Band**
 - Band PPE is working well!
 - Plastic reeds (students purchase)
 - Masks for playing (brown bags for switching)
 - Bell covers and bags
 - Spray bottle for cleaning
 - School-wide policies such as cleaning chairs and music stands
 - 6 foot distancing (9 feet for trombones)
 - Flex music, chamber music, "regular" concert music
 - Exploring options for virtual and live stream performance opportunities

- **Charleston Wrap**
 - Online sale through 12/11
 - 40% of each sale is profit: 60/40 profit split for boosters/families

- **Winterguard and IPE**
 - Virtual WGI season (World Championships submitted via video, with prelims, semis, finals)
 - MEPA "blended" season (possible in-person and virtual events)
 - Schedules coming soon!

